

Date: \_\_\_\_\_

**SICK LEAVE BANK**

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August 20\_\_

Welcome back for the new school year of \_\_\_\_\_. It is time again to sign up for the sick leave bank. You now only need to sign up initially and will remain a member until the bank coordinator is notified in writing that you wish to be removed from the bank. If you would like to join as a **NEW** member you must sign up. New members need to sign below in the new member area. New members, please note that you will be donating two days from your sick leave to the sick leave bank. This is a **one time** thing. You will then be eligible to use days from the bank if you should need them. Please have this form returned to me by August 30, 20\_\_\_. If you have any questions about the Sick Leave Bank, please refer to your teacher's contract. Have a great Year!!!

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**SICK LEAVE BANK REQUEST (NEW MEMBERS ONLY)**

I \_\_\_\_\_, request the Board of Education of the Schuyler-Industry Community Unit District # 5 to reduce my accumulated sick leave by two (2) days as provided by the Sick Leave Bank policy and place it in the Sick Leave Bank. I understand this action on my part is voluntary.

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

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I do not wish to participate in the Sick Leave Bank.

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\_\_\_\_\_

Signature

Date